

Appointment Letter

Date: May 21, 2025

To

Shoily Costa

Phone: +8801686756620

Address: Savar, Dhaka

Dear Shoily Costa,

We are pleased to offer you the position of **Marketing Director** at **itSHohoz**, with effect from **May 20, 2025**. Your primary responsibilities will include managing and executing marketing campaigns on platforms such as **Facebook, Google, and WhatsApp**, as well as contributing to overall marketing strategy and brand promotion.

Your working hours will be from **11:00 AM to 07:00 PM**, Sunday to Thursday. You will receive a monthly salary of **BDT 10,000**, which will be paid on the **10th of every month**.

You are expected to maintain a high level of professionalism and dedication in your role. In the event that you choose to resign from your position, you must provide a **minimum of one month's prior notice**.

We look forward to your valuable contribution and are excited to have you as part of our growing team.

Sincerely,

Shoriful Islam Ontur

CEO, itSHohoz

Phone: 01626792480

Email: itshohoz@gmail.com

Web: itshohoz.com

Address: Savar, Dhaka, Bangladesh



itShohoz

IT, Software & Marketing